

# Expert By Experience Agreement



As an expert by experience for the Suffolk Parent Carer Forum (SPCF), I accept that:

## **I will always:**

- Ensure that I represent SPCF in a courteous, polite and professional manner at all times.
- Consult with and report back via a feedback form to the SPCF operations team.
- Hold in confidence all matters about any person or organisation that comes to my attention except to feedback via the feedback form, or in those cases where there is permission to share information.
- Follow the SPCF Code of Conduct and Conflict of Interest Policy.
- Ensure in situations that raise child protection issues or concerns, I will immediately contact the SPCF Safeguarding Officers and seek advice ensuring I adhere to the Safeguarding Policy.
- Use all information gained as a member of SPCF in a responsible manner, that would not cause detriment to the forum, our parent carers, children and young people.
- Uphold the aims and objectives of the SPCF by working in partnership with parents, carers, young people, children and all associated professionals. In so doing, I will seek to canvas and represent the views of the wider parent membership.
- Take reasonable steps to prevent any damage or loss to my own personal property that I use whilst going about SPCF business.

## **I will not:**

- Use SPCF as a platform to further my own interests/beliefs or the interests/beliefs of any other agency or organisation (statutory, voluntary or commercial).
- Use SPCF to represent my own view to the exclusion of the views of other parents/carers.
- As a member of SPCF, offer individual case work or counselling, but will signpost people to relevant organisations who can offer this.
- Share personal details of the SPCF Team or wider parent membership with any individual or organisation without first obtaining their consent.

Signed:

Date:

Print:

Last Reviewed: November 2024

Next Review: November 2025